

**Government of West Bengal**  
**Higher Education Department**  
**College Sponsored Branch**  
**Bikash Bhavan, Salt Lake, Kolkata – 700 091**

No. 795-Edn (CS)/4C-81/2019

Dated, Kolkata the 7<sup>th</sup> May, 2019

**NOTIFICATION**

The Government in Higher Education Department has introduced 'Transfer Rule' for the teaching and non-teaching staff of the Govt.-aided / Govt.-Sponsored colleges in terms of notification bearing no. 276-ILC dated 31.10.2017.

As per existing administrative procedure, the college authority is the appointing authority in respect of the teaching and non-teaching staff of the Govt.-aided / Govt.-Sponsored colleges.

Some questions have arisen regarding maintenance of Register of Appointment (ROA) of the concerned colleges against the vacancy created due to such transfers and appointments of the transferee staff to the new college following Roster Point there.

It is clarified that the vacancy created due to transfer of any teaching and non-teaching staff of a Govt.-aided / Govt.-Sponsored college shall fall within the scope and ambit of Sec 4(1) of West Bengal Scheduled Castes and Scheduled Tribes (Reservation of Vacancies in Services and Posts) Act, 1976 read with Sec 5 of the West Bengal Backward Classes (other than Scheduled Castes & Scheduled Tribes) (Reservation of Vacancies in Services and Posts) Act, 2012.

Further, for maintenance of ROA in the college in respect of subsequent appointment for effecting the transfer, in question, the procedure as laid down in memo no. 4977-BCW/MR-33/15 dated 18.12.2015 is to be followed strictly.

This order is being issued with the concurrence of Backward Classes Welfare Department accorded under U.O. No. 665 dated 03.05.2019.

*Sd/-*  
**Joint Secretary**

No. 795/1(12)- Edn (CS)/ 4C-81/2019

Dated, Kolkata the 7<sup>th</sup> May, 2019

Copy forwarded for information and necessary action to:-

1. The Principal Secretary, B.C.W & T.D. Department.
2. The Director of Public Instruction, West Bengal.
3. The Registrar, \_\_\_\_\_ University.
4. The Chairman, WBCSC.
5. P.S. to M.I.C, Department of Higher Education.
6. P.S. to M.I.C, B.C.W Department
7. P.S. to M.O.S., T.D. Department
8. P.S. to ACS, Department of Higher Education.
9. The P.S. to M.I.C, of this Department.
10. The P.S. to Additional Chief Secretary of this Department.
- ✓ 11. IT Cell, with request to upload the G.O. in the website of this Department.
12. Guard File.

*A. Das*  
**Joint Secretary**