

Government of West Bengal
Department of Higher Education,
C.S. Branch
Bikash Bhavan, Salt Lake, Kolkata-700091

No. 930 - Edn (CS) 10M-59 2019

Date: 20.6.2019

MEMORANDUM

For expeditious release and proper utilization of Grant in aid to Government-aided Colleges and Institutions, the State Government in the Department of Higher Education, has approved a scheme for construction / repair of building & development of other infrastructure.

Submission of estimate and utilization of sanctioned fund shall be as per extant guidelines of Finance Department.

As regards the current Financial Year, the proposal should be submitted in the prescribed format within 31st July, 2019.

The covering letter should be addressed to the Special Secretary, Higher Education Department.

A. S. Das

Jt Secretary to the Government of West
Bengal

Government of West Bengal
Department of Higher Education
Infrastructure Development Scheme for Government-Aided Colleges
(Annexure to Memorandum No. 930 - Edn (CS)/10M-59/2019,
dated 20.6.2019)

This is a scheme for sanction of grant-in-aid to different Government aided colleges under the Government of West Bengal to cater to their infrastructural needs towards improvement of academic standards.

➤ There are two components

- 1) Building grant for construction/repair of college building or part of the building
- 2) Development grant for purchase of furniture, laboratory equipment, computers and peripherals.

Any college can apply for either or both the components.

➤ **Maximum amount that can be applied for in one Financial Year-**

1. Building grant: Rs. 3 Crore.
2. Development grant: Rs. 50 Lakh.

➤ **Minimum requirements for sanction of funds:**

1. College authority must apply as per the prescribed format within the specified period.
2. College authority should attach GB resolution, UC of last allotment pending, if any.
3. College authority should enclose an estimate (vetted by competent authorities) for building grant.
4. College authority should provide an undertaking that procurement out of Development Grant would be as per extant procurement guidelines of Finance Department.

➤ **Prioritization of Colleges for sanction of fund:**

Preference will be given to the following colleges in sanctioning funds -

Colleges which:

- Have formed Anti ragging committees as prescribed by UGC.
- Have made the campus tobacco free,
- Formed Sexual Harassment Committee (ICC),
- Use e /virtual class rooms regularly,
- Have introduced Bio-metric attendance of teachers / non-teaching staff.

- Or if it is a newly set-up College.

Application for sanction of grant-in-aid
(Department of Higher Education, Government of West Bengal)

1. Name of the College:
2. Address of the college with PIN No.
.....
3. (a) Land line No.b) Mobile No.
4. Application for (tick the appropriate box)
(a) Building Grant
(b) Development Grant
5. Details of Project Proposal:
.....
.....
6. Total amount involved in the proposal (in Rs):
7. Total amount requested as Grant in Aid (in Rs):
8. Please mention if part fund is being mobilised from any other source
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9. Whether it is a newly set up Government-aided College and if yes, year of setting up:
10. Whether Anti Ragging Committee has been formed as prescribed by UGC (Yes or No):
11. Whether the college campus has been made tobacco free (Yes or No):
12. Whether Sexual Harassment Committee (ICC) has been formed (Yes or No):
13. Whether e-/virtual class rooms are being used regularly (Yes or No):
14. Whether Bio-metric attendance recording system for teachers & non-teaching staff has been introduced (Yes or No):
15. Remarks if any :

.....
Signature of the Principal or TIC
Name :

Documents attached: -

1. GB resolution.
2. UC of last allotment pending, if any.
3. Estimate, vetted by competent authorities (for building grant proposal).
4. An undertaking that procurement would be as per extant procurement guidelines of Finance Department (for Development Grant proposal).
5. Others (as required).